



Excerpts from the KNA Bylaws...

Section 8, page 14, bylaws:

Nominating Committee

The committee shall consist of at least seven members, elected by secret mail ballot in accordance with the Bylaws and Policies of KNA with each member being elected to serve for a term of two years, with no member being eligible to serve two terms consecutively on the Committee. Three members shall be elected in the even-numbered years and four in the odd-numbered years. The person receiving the largest number of votes shall serve as chairperson-elect and shall automatically become Chairperson the following year.

The committee shall:

- a) Request names of candidates for all elected offices of KNA from the membership.
- b) Review the qualifications of proposed candidates to determine that each candidate meets established criteria and has submitted a written 'consent to serve' form.
- c) Prepare a ballot, attempting to provide two nominees for each office in accordance with the bylaws and policies of KNA.

Article IX, Standing committees, page 11:

Section 1. Definition

Standing committees shall assume such duties as specified in these bylaws or assigned by the BOD. The committees shall be: bylaws, events and program planning, ethics and human rights, finance, membership recruitment and retention, and NOMINATING.

- a) Standing committees shall report to the BOD and be accountable to the membership.
- b) Each standing committee shall consist of at least five members.
- c) With the exception of the Ethics and Human Rights Committee, and the Nominating Committee, the BOD shall appoint the chairperson of each standing committee, in addition to the other committee members.
- d) The Finance Committee is appointed by the BOD.
- e) The Ethics and Human Rights Committee and the Nominating Committee shall be elected by the membership.
- f) Except as provided otherwise in subsections d. and e. of this article, committee members shall serve for a term of one year, which shall begin following the annual meeting at which they are appointed. Members may request reappointment.



- g) The members of the Events and Program Planning Committee, and the Membership Recruitment and Retention Committee, shall be appointed to serve for two years, with one-half of the members being appointed each year.
- h) Each committee, except the Nominating Committee, shall have a member of the BOD appointed as a liaison to facilitate communication and policy compliance.

SECTION 2. Vacancies

- a) The absence of a member from two regularly scheduled meetings of a committee may constitute a resignation. The member shall be notified. A forced resignation may be waived if the member shows acceptable evidence of active participation in and contribution towards the goals and responsibilities of the committee.
- b) Vacancies **shall be filled by the BOD.**

ARTICLE XIII

- a) P 21 NOMINATIONS AND ELECTIONS

SECTION 1. Nominations

- a) The nominating committee shall consider the names submitted by individuals and structural units in preparing the ballot.
- b) Members shall not be nominated for more than one elected position, unless the second position is a representative to the ANA Membership Assembly.
- c) Candidates for President-elect are also candidates to serve as representative to the ANA Membership Assembly during the term of office as President.
- d) The Nominating committee shall:
 - 1. Ascertain each nominee's current membership status
 - 2. Obtain a written statement of qualifications from each nominee before placing the individual's name on the ballot
 - 3. Obtain a written consent to serve form from each nominee before placing the individual's name on the ballot
 - 4. Publish the slate of candidates and their biographical information in the July/August issue of the KY NURSE

SECTION 2 Elections

- a) All elections shall be by secret ballot, through electronic voting or by email for members who do not have access to cast a vote electronically, prior to each annual meeting, in accordance with the bylaws and policies of KNA
- b) Each member in good standing as of August 1 shall be entitled to vote in election
- c) A second ballot shall neither be given to nor sent to a member for any reason.



- d) Members may vote for persons other than those whose names appear on the ballot by writing in the names of qualified members who have consented to serve if elected.
- e) The electronic ballot will be made available to the membership on August 1st and any ballots that must be sent by mail will be mailed on August 1st (maybe we should send snail-mail to any returned email to the person whose email is returned to us – two methods for trying to give everyone a chance to vote☺). The marked ballot, sent by mail, shall be returned to KNA headquarters and shall be postmarked at least twenty-one days before the first day of the annual meeting, and electronic voting will be closed 21 days before the first day of the annual meeting.
- f) The President shall appoint tellers to supervise the counting of the ballots and shall designate one of them as chairperson.
- g) A plurality of votes cast by those eligible to vote shall constitute an election. In case of a tie, election shall be determined by lot.
- h) Prior to the annual meeting, all candidates shall be notified of the results of the election.
- i) At the annual meeting the chairperson of the tellers shall report only the names of those elected. Detailed results shall be available upon request.
- j) Any challenge to the election shall be filed with the Secretary of KNA not more than 30 days after the adjournment of the KNA annual meeting.
- k) All ballots, credentials of the voting body, and other records of the election shall be preserved for one year after the election.

SECTION 3. Removal of Elected officers

Any elected official may be removed by the KNA membership whenever such action is deemed to be in the best interest of KNA or whenever there is just cause. Removal of an elected official shall require a majority vote of the membership at the annual meeting or a special meeting.

SECTION 4. Appeal of Disciplinary Action

Appeal of Disciplinary Action at the state level for individual members shall be pursuant to common parliamentary and statutory law.